



Organisation Action Plan Template

Name of organisation.....

Check List	Yes	No	Action Required	By Whom and By When
Safeguarding Officer/ Welfare Officer				
Child Protection Policy				
Adults at Risk Policy				
Recruitment Guidance				
Health and Safety Policy				
Equity Policy				
Photography and Video recording Guidance				
Anti-Bullying Policy				
'Whistle-Blowing' Policy				
Transportation Guidance				
Procedures for late collection				
Code of conduct (parents/participant/ spectator/coaches)				
Relevant safeguarding contact details				