



**Minutes of the Annual General
Meeting of the BEF Council
on 13 September 2017
at 1030 hrs
The Lecture Theatre,
British Equestrian Federation,
Abbey Park**

Present: Hugh Thomas Interim Chair of Council

Members' Appointed Representatives:

Simon Barnes	BR
Ed Bracher	RDA
Jim Copeland	BHA
Val Edwards	MGAGB
Les Harris	BS
Chris Hewlett	BGA
Paul Hodgson	BE
David Ingle	SC
Eric Jenkinson	UKPA
Mary Kusin	BC
Hannah Mays	ABRS
Julie Newell	BEV
Penny Pollard	BD
Patrick Print	HS
Roly Owers	WHW
David Sheerin	BHS
Mary Tuckett	PC
Claire Williams	BETA

Other members' representatives:

Jason Brautigam	BD
Rhian Gibson	PC
Iain Graham	BS
David Holmes	BE
Lucy Katan	BGA
Lynn Petersen	BHS
Tony Tyler	WHW

In attendance

Joanne Shaw (Board Chair)
Mark Jeffreys (Sports Development)
Alison Joyce (Human Resources)
Deborah Smith (Communications/Marketing)
Matt Mancini (Participation)
Jane Nixon (Equine Development)
Tim Watson (International Affairs)

Nicki Kavanagh (BEF Interim Chief Executive)
David Ingle (BEF Interim Chief Operating Officer)
Sarah Bunting (BEF Head of Finance)
Gordon Burton (BEF Performance Director)

Anna Hall (BEF Head of Participation)
Maggie Moreton (BEF Head of Secretariat)
Karen Myers (BEF Interim Director – Corporate Affairs)
Jan Rogers (BEF Head of Equine Development)
Janice Shardlow (BEF General Counsel)

Apologies:	Wendy Bell	BEV
	Sally Fleming	Director (Commercial Affairs)
	John Hudson	EGB
	Sam Orde	RDA
	Chris Smith	BC
	Mary Worth	MGAGB

Action

01/17 The Interim Chair of Council welcomed everyone to the Annual General Meeting of BEF.

02/17 Minutes of the Extraordinary General Meeting – 30 Nov 2016

The Minutes of the Extraordinary General Meeting held on 30 November 2016 were checked for accuracy and signed by the Chair as a true record.

03/17 Matters Arising from the Minutes of the Extraordinary General Meeting – 30 November 2016

There were not any matters arising from the minutes of this meeting.

04/17 Financial Statements and Reports

The Chair referred to the financial statements and the reports of the directors and auditors for the year ended 31 Dec 16 tabled with the notice of the meeting and invited the HoF to comment. The HoF reported that the Audit Committee had met with the auditors as part of the review process, covering risk areas and the mitigation plans in place, and agreed that good governance procedures were being followed. The BEF Board Chair drew attention to the fact that the auditors had been very complimentary about how well the audit had gone due to the procedures followed by the HoF. The surplus for the year was in accordance with the approved BEF Reserves Policy.

The HoF delivered a detailed review of the financial statements and addressed the questions tabled ahead of and raised during the meeting.

The Council formally agreed in favour of the adoption of the financial statements and reports by a General Resolution on a show of hands.

05/17 Appointment of the Company's Auditors

The reappointment of Harrison Beale and Owen Ltd as the Company's auditors was approved by a General Resolution on a show of hands.

06/17 Remuneration of the Auditors

The Council authorised the Board to agree the remuneration of the Auditors, Harrison Beale and Owen Ltd, by a General Resolution on a show of hands.

07/17 Any Other Business

Nothing was raised.

08/17 Date of Forthcoming Meetings in 2017

BEF Council Meetings –in the BHS Lecture Theatre, Equestrian House, Abbey Park, Stareton.

Wednesday 18 October 2017 – EGM

Wednesday 15 November 2017 - EGM

A handwritten signature in black ink, appearing to read "Hugh Thomas".

Chair